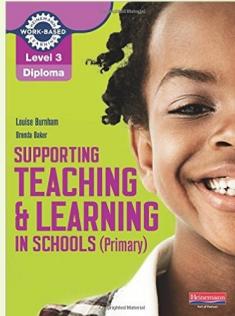


Useful Links:

Level 3 Certificate Supporting Teaching and Learning in Schools Learner Handbook:
by Louise Burnham, Brenda Baker



Take a look at our Facebook page!



For further information on the main aim follow this link.



Interested in E portfolios?

- Computer/laptop?
- Internet access?
- A webcam?
- Microsoft word?
- An email address?
- Skype/smartphone?



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Supporting Teaching and Learning Advanced Apprenticeships



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Functional Skills Level 2

Functional Skills

These are core elements of English, Information & Communication Technology (ICT) and Mathematics that will provide you with the skills and abilities you need to operate confidently, effectively and independently in life, your community and work. Sometimes, previous qualifications such as GCSEs, O Levels etc. can contribute to attainment of these skills.

This element involves an examination.

Personal Learning and Thinking Skills (PLTS)

Personal, learning and thinking skills (PLTS) provide a framework for describing the qualities and skills needed for success in learning and life.

The PLTS framework comprises six groups of skills which are all interconnected: creative thinking, independent enquiry, reflective learning, team work, self-management and effective participation.

To develop independence, you'll be applying skills from all six groups in a wide range of contexts.

A workbook is provided to record your evidence.

Employment, Rights and Responsibilities (ERR)

All Learners need to know that employers and employees have a range of statutory responsibilities and rights under Employment Law and that employment can be affected by other legislation as well. The nine employer rights and responsibilities outcomes are:

1. Know and understand the range of employer and employee statutory rights and responsibilities under Employment law and that employment rights can be affected by other legislation as well. This should cover the apprentice's rights and responsibilities under the disability discrimination act, other relevant equalities legislation and Health & Safety, together with the responsibilities and duties of employers;
2. Know and understand the procedures and documentation in their organisation, which recognises and protects their relationship with their employer. Health & Safety and Equality & Diversity training must be an integral part of the apprentice's learning programme;
3. Know and understand the range of sources of information and advice available to them on their employment rights and responsibilities. Details of Access to Work and Additional Learning Support must be included in the programme;
4. Understand the role played by their occupation within their organisation and industry;
5. Have an informed view of the types of career pathways that are open to them;
6. Know the types of representative bodies, their relevance to the industry and the organisation, and their main roles and responsibilities;
7. Know where and how to get information and advice on their industry, occupation, training and career;
8. Describe and work within their organisation's principles and codes of practice; and
9. Recognise and form a view on issues of public concern that affect their organisation and industry.

Specialist Support in Teaching and Learning in Schools Level 3 Diploma

- ◆ 11 mandatory units covering:
 - ◇ Child Development
 - ◇ Safeguarding
 - ◇ Health and Safety
 - ◇ Equality and Diversity
 - ◇ Positive Behaviour
 - ◇ Communication
 - ◇ Assessment for learning
 - ◇ Schools as Organisations
 - ◇ Professional relationships
 - ◇ Personal development
 - ◇ supporting learning activities
- ◆ 4 knowledge units and the other units mostly competence based where observations and performance evidence are required.
- ◆ Other assessments methods used are :
 - ◇ Tasks, Questioning, Assignments etc.
- ◆ Choice of optional units - see OCR link
- ◆ Programme takes approx. 18—24 months to complete

To achieve the full apprenticeship framework, for which you are being funded, you need to gain 59 credits, made of 44 credits from the qualification and 15 from the functional skill elements.